

AMHERST HOUSING AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING
MONDAY FEBRUARY 23, 2009
JEAN ELDER COMMUNITY ROOM
9 CHESTNUT STREET AMHERST, MA

Members of the Amherst Housing Authority met in regular session on Monday February 23, 2009 in the community room at the Jean Elder House, 9 Chestnut Street, Amherst, MA. The Chair, P.Jessop, called the meeting to order at 3:30 p.m.

PRESENT: J. Brooks, J. Haggerty, P. Jessop, J. Logan

ABSENT: R. Phillips

Also PRESENT: D. Crabtree, G. DePace, A. Root

AGENDA ADOPTION/CHANGES: Upon motion of J. Brooks, seconded by J. Haggerty, it was voted to adopt the agenda.

BUDGET REVIEW AND APPROVAL: G. DePace and D. Crabtree presented the draft budget documents for fiscal year ending 3/31/2010. Although the state programs have been leveled funded this year, the Section 8 Administrative fee has increased and the Authority is receiving fees for managing the Main Street property. Therefore, there is some flexibility to increase some salaries this year.

400-1 PROGRAM FOR FYE 3/31/2010: J. Brooks moved that the proposed Operating Budget for State-Aided Chapter 667,705 Housing, of the Amherst Housing Authority, Program Number 400-1 for fiscal year ending 3/31/10 showing Total Revenue of \$464,700.00 and Total Expenses of \$730,680.00 thereby requesting a subsidy of \$250,230.00 be submitted to the Department of Housing and Community Development for its review and approval. J. Haggerty seconded the motion which, upon roll call, was passed by a vote of 4 to 0.

400-9 PROGRAM FOR FYE 3/31/2010: J. Brooks moved that the proposed Operating Budget for State-Aided Chapter 667 Housing, of the Amherst Housing Authority, Program Number 400-9 for fiscal year ending 3/31/10 showing Total Revenue of \$205,000.00 and Total Expenses of \$214,010.00thereby requesting a subsidy of \$0 be submitted to the Department of Housing and Community Development for its review and approval. J. Logan seconded the motion which, upon roll call, was passed by a vote of 4 to 0.

689-A PROGRAM FOR FYE 3/31/2010: J. Haggerty moved that the proposed Operating Budget for State-Aided Chapter elderly Housing, of the Amherst Housing Authority, Program Number 689-2 for fiscal year ending 3/31/10 showing Total Revenue of \$38,232.00. and Total Expenses of \$47,232.00 thereby requesting a subsidy of \$0 be submitted to the Department of Housing and Community Development for its review and approval. J. Brooks seconded the motion which, upon roll call, was passed by a vote of 4to 0.

MRVP PROGRAM FOR FYE 3/31/2010: J. Haggerty moved that the proposed Operating Budget for State-Aided Chapter Family Housing, of the Amherst Housing Authority, Program Number MRVP for fiscal year ending 3/31/10 showing Total Revenue of \$3915.00 and Total Expenses of \$39,280.00 thereby requesting a subsidy of \$38,000.00 be submitted to the Department of Housing and Community Development for its review and approval. J. Brooks seconded the motion which, upon roll call, was passed by a vote of 4 to 0.

85-1 WATSON FARMS FOR FYE 3/31/2010: J. Brooks moved to approve the operating budget for Federal-Aided Program 85-1 Watson Farms Apartments for fiscal year ending 3/31/10 and to authorize the Chair to sign the resolution HUD form 52574. J. Haggerty seconded the motion which, upon roll call, was approved by a vote of 4 to 0.

SECTION 8 PROGRAM AND MAIN STREET PROPERTY FOR FYE 3/31/2010: Members received copies of the Section 8 Voucher Program and Main Street property budgets. These budgets are “internal” and do not need approval.

ACCOUNTS PAYABLE: Upon motion of J. Brooks, seconded by J. Logan, it was voted to approve accounts payable checks 19598 through check #19978 dated 11/25/2008 through 2/11/2009 and payroll check #1903 through check # 1973 dated 12/15/2008 through 2/15/2009.

MINUTES APPROVAL: Upon motion of J. Haggerty seconded by J. Brooks, it was voted to approve the minutes of the regular meeting of January 26, 2009.

TENANT CONCERNS: ANN WHALEN TENANT ORGANIZATION: A. Root presented a list of items that the Ann Whalen Tenant Organization subcommittee on community room furnishings wants removed or disposed. Members agreed to the disposal of those items and requested that tenants in the building be given an opportunity to take them. **WEB SITE:** D. Crabtree announced that the AHA web site is now live. Comments are welcome.

ASSIGNMENT OF HOUSING ASSISTANCE PAYMENTS CONTRACTS-MAIN STREET APARTMENTS: Upon motion of J. Brooks, seconded by J. Logan, it was voted to approve the Assignment the Housing Assistance Payments Contracts with Valley Main Street LLC for 683 and 687 Main Street to the Massachusetts Housing Partnership.

**CERTIFICATE OF FINAL COMPLETION-47 JENKS STREET
REHABILITATION PROJECT:**

Upon motion of J. Haggerty, seconded by J. Brooks, it was voted to approve the Certificate of Final Completion and Payment with the contract with Wall Construction for the Rehabilitation Project at 47 Jenks Street.

**CERTIFICATE OF FINAL COMPLETION-63 FAIRFIELD STREET
REHABILITATION PROJECT:**

Upon motion of J. Brooks, seconded by J. Haggerty, it was voted to approve the Certificate of Final Completion and Payment with the contract with Wall Construction for the Rehabilitation Project at 63 Fairfield Street.

ADJOURN: Upon motion of J. Brooks, seconded by J. Haggerty, it was voted to adjourn the meeting until the next regularly scheduled meeting on March 23, 2009 at 3:30 p.m. in the community room of Jean Elder House, 9 Chestnut Street, Amherst, MA.