

AMHERST HOUSING AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING
NOVEMBER 30, 2009
JEAN ELDER COMMUNITY ROOM
9 CHESTNUT STREET AMHERST, MA

Members of the Amherst Housing Authority met in regular session on Monday November 30, 2009 in the community room of Jean Elder House, 9 Chestnut Street, Amherst, MA. The Chair, P. Jessop, called the meeting to order at 3:38 p.m.

PRESENT: J. Haggerty, P. Jessop, J. Logan

ABSENT: J. Brooks

ALSO PRESENT: D. Crabtree

AGENDA ADOPTION/CHANGES: D. Crabtree requested that revisions to the Keet/Tamarack Tenant Selection Plan be added to the agenda. Upon motion of J. Haggerty, seconded by J. Logan, it was voted to adopt the agenda as amended.

MINUTES APPROVAL: Upon motion of J. Logan, seconded by J. Haggerty, it was voted to approve the minutes of October 26, 2009.

ACCOUNTS PAYABLE: Upon motion of J. Haggerty, seconded by J. Logan, it was voted to approve accounts payable checks #20531 through #20706 dated 9/23/2009 through 11/24/2009, Main Street checks #118 through 128 dated 9/23/2009 through 11/24/2009 and payroll checks #2193 through 2263 dated 9/30/2009 through 11/30/2009.

TENANT CONCERNS: ANN WHALEN APARTMENTS: J. Haggerty stated that the Wellness Program will be sponsoring a “spa day” and that the Newman Center will provide a community meal on December 6. D. Crabtree stated that a yoga and strength training class will begin on December 1 in the community room.

705 WAIT LIST: Upon motion of J. Haggerty, seconded by J. Logan, it was voted to keep the 705 two bedroom waiting lists closed and to open the 705 three bedroom waiting list effective January 1, 2010 and to request the approval of DHCD.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG): D.

Crabtree informed members that an application for CDBG funds to replace 11 boilers at Watson Farms Apartments with highly energy efficient heating systems was presented to the CDBG committee on November 16, 2009.

705 PROGRAM REQUEST FOR FUNDING-CDBG PROGRAM AND COMMUNITY PRESERVATION COMMITTEE (CPA): D.

Crabtree distributed a 20 year capital needs analysis for the 22 unit 705 scattered site state aided housing program. Since the Commonwealth does not have the resources to rehabilitate the units, an application for CDBG and CPA funds is being developed. D. Crabtree is assisted in developing this program by consultants retained by the Massachusetts Housing Partnership.

STAFF DEVELOPMENT RETREAT: Upon motion of J. Logan, seconded by J. Haggerty, it was voted to approve an expenditure up to \$250.00 for a staff development retreat.

REVISION OF TENANT SELECTION PLAN-KEET AND TAMARACK DRIVE

PROPERTIES: Upon motion of J. Logan, seconded by J. Haggerty, it was voted to revise Section 2, C Denial of Assistance to Applicants, in the Section 8 Project based program. The revision includes reasons for denial of assistance to applicants.

ADJOURN: Upon motion of J. Logan, seconded by J. Haggerty, it was voted to adjourn the meeting until Monday December 21, 2009 at 3:30 p.m. in the community room of Ann Whalen Apartments.