

**AMHERST HOUSING AUTHORITY**  
**BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**MONDAY APRIL 26, 2010**  
**ANN WHALEN COMMUNITY ROOM**  
**33 KELLOGG AVE. AMHERST, MA**

Members of the Amherst Housing Authority met in regular session on Monday April 26, 2010 in the community room of Ann Whalen Apartments, 33 Kellogg Ave., Amherst, MA. The Chair, P. Jessop, called the meeting to order at 4:45 p.m.

**PRESENT:** P. Bobrowski, J. Haggerty, C. Kruger, J. Logan, P. Jessop

**ABSENT:** None

**ALSO PRESENT:** D. Crabtree, N. Schroeder, W. Wolnik, K. Fisher

**AGENDA ADOPTION/CHANGES:** Upon motion of J. Logan, seconded by J. Haggerty, it was voted to adopt the agenda.

**ACCOUNTS PAYABLE:** Upon motion of C. Kruger, seconded by P. Bobrowski, it was voted to defer approval of accounts payable until the next regular meeting.

**MINUTES APPROVAL:** Upon motion of C. Kruger, seconded by J. Haggerty, it was voted with two abstentions to approve the minutes of March 22, 2010.

**NEW BOARD MEMBER:** Members welcomed P. Bobrowski as the newly elected board member.

**TENANT CONCERNS: Non Smoking Policy:** N. Schroeder distributed copies of a memo outlining the basis of a non smoking policy. She stated that tenants want an authorized outdoor area in which to smoke; she will investigate these options. **Schiffer Property:** W. Wolnik asked about the process for the transfer of the Schiffer property to the Amherst Housing Authority. After outlining the process, members suggested he give Ms. Schiffer a call for further information. **Wellness Program:** J. Haggerty asked about the possibility of assisted housing within public housing. Members support the concept but question its feasibility given the lack of funding from the state.

**CONTRACT FOR FINANCIAL ASSISTANCE-WORK PLAN 1016:** J. Logan moved to approve the contract for financial assistance, work plan 1016, in the amount of \$15,860.00, with the Department of Housing and Community Development. J. Haggerty seconded the motion which, upon roll call, was approved by a vote of 5 to 0. The funds will be used for design services for boiler replacement at the 705 units.

**AWARD OF CONTRACT-BOILER REPLACEMENT 85-1:** Crabtree stated that the Authority received 5 bids for the replacement of 10 boilers at Watson Farms Apartments. She recommended that the Authority award the contract to the lowest bidder LN King Plumbing and Heating. P. Bobrowski moved to approve the contract with LN King Plumbing and Heating in the amount of \$74,993. and that the Executive Director be authorized to sign the contract on behalf of the Authority. J. Logan seconded the motion which, upon roll call, was approved by a vote of 5 to 0.

**FLORENCE SAVINGS BANK FOR AHA ACCOUNTS:** J. Haggerty moved to approve a resolution designating Florence Savings Bank for opening and maintaining deposit accounts. J. Logan seconded the motion which, upon roll call, was approved by a vote of 5 to 0.

**AWARD OF CONTRACT-ELEVATOR MAINTENANCE:** C. Kruger moved to award a three year contract to the lowest bidder, Associated Elevator, in the amount of \$28,332.00 and to authorize the Executive Director to sign the contract. J. Logan seconded the motion which, upon roll call, was approved by a vote of 5 to 0.

**DESIGNER SELECTION-705 REHABILITATION PROJECT:** D. Crabtree informed members that the Hill Engineers, Architects, and Planners was the top ranked firm by the Designer Selection Committee. P. Jessop volunteered to participate in the interview process.

**ADJOURN:** Upon motion of J. Haggerty, seconded by J. Logan, it was voted to adjourn the meeting until Monday May 27, 2010 at 4:30 p.m. in the community room of Jean Elder House, 9 Chestnut Street, Amherst, MA.