

AMHERST HOUSING AUTHORITY
AGENDA SPECIAL MEETING
TUESDAY MAY 17, 2016 3:30 P.M.
ANN WHALEN COMMUNITY ROOM, AMHERST, MA

Members of the Amherst Housing Authority met on Monday, May 17, 2016 in the fifth floor community room of Ann Whalen Apartments, 33 Kellogg Ave., Amherst, MA. Board Chair, Laura Quinn called the meeting to order at 3:30 p.m.

PRESENT: Commissioners: L. Quinn, C. Kruger, P. Jessop, S. Jefferson and T. Boutilier

ABSENT: None

ALSO PRESENT: Denise LeDuc Executive Director, Debbie Turgeon Director of Housing Program, Molly Sullivan, Erin Guzowski, Chad Howard, Clara Rowan and Alan Root

EXECUTIVE DIRECTOR REPORT: Denise LeDuc presented a list of people and agencies that had been notified regarding her retirement from the AHA.

DISCUSSION OF INTERIM EXECUTIVE DIRECTOR: Upon motion by P. Jessop, seconded by C. Kruger, it was voted to offer the Interim Executive Director position to Debbie Turgeon and to authorize the Chair and one other Board member to enter into negotiation of agreement of salary beginning on June 20, 2016. Unanimous

Discussion of Search Process and Search Services Upon motion by T. Boutilier, seconded by S. Jefferson it was voted to approve the accounts payable warrant as presented for May 2016. Unanimous

DISCUSSION OF SEARCH PROCESS AND SEARCH SERVICES

Upon motion by T. Boutilier, seconded by C. Kruger, it was voted to solicit proposals for executive search services from various firms. Unanimous

REVISED BUDGET:

OTHER BUSINESS- NOT ANTICIPATED WITHIN 48 HOUR NOTICE:

ADJOURN: Upon a motion by P. Jessop; seconded by C Kruger, it was voted to adjourn the meeting until the next regular meeting of the Board on Monday, May 23, 2016 at 4:30 in the community room of Ann Whalen Apts., 33 Kellogg Ave., Amherst, MA. Meeting adjourned at 5:02 p.m. Unanimous

Materials Distributed

Agenda for 5/17/2016

Executive Director Report 5/17/2016

Proposal for executive search from Jeff Driscoll

Transition timeline