

**AMHERST HOUSING AUTHORITY**  
**BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**MONDAY MARCH 23, 2009**  
**JEAN ELDER COMMUNITY ROOM**  
**9 CHESTNUT STREET AMHERST, MA**

Members of the Amherst Housing Authority met in regular session on Monday March 23, 2009 in the community room of Jean Elder House, 9 Chestnut Street, Amherst, MA. The Vice Chair, J. Haggerty, called the meeting to order at 3:30 p.m.

**PRESENT:** J. Brooks, J. Haggerty, R. Phillips

**ABSENT:** P. Jessop, J. Logan

**ALSO PRESENT:** D. Crabtree

**AGENDA ADOPTION/CHANGES:** J. Haggerty requested that Regulatory Changes by HUD (Housing and Urban Development) be added to the agenda. Upon motion by J. Brooks, seconded by R. Phillips, it was voted to adopt the agenda as amended.

**MINUTES APPROVAL:** Upon motion of J. Brooks, seconded by R. Phillips, it was voted to approve the minutes of February 23, 2009.

**TENANT CONCERNS:**

**ANN WHALEN APARTMENTS:** Upon motion of J. Brooks, seconded by R. Phillips, it was voted to approve the budget as presented by the Ann Whalen Tenant Organization. Members discussed the community room furnishings at Ann Whalen and stated that the The Sub-committee that is reviewing the community room is only authorized to purchase furnishings. The Board will meet at Ann Whalen for the April meeting.

**APPROVAL OF INCOME LIMITS-MASSACHUSETTS RENTAL VOUCHER PROGRAM (MRVP):** Upon motion of J. Brooks, seconded by R. Phillips, it was voted to approve the following income limits for the MRV Program:

<b># in Household</b>	<b>Income Limit</b>
1	\$21,660.
2	29,140.
3	36,620.
4	44,100.
5	51,580.
6	59,060.
7	66,540.
8	74,020.

**APPROVAL OF ANNUAL STATEMENT-WATSON FARMS CAPITAL FUND PROGRAM:** Upon motion of J. Brooks, seconded by R. Phillips, it was voted to accept the grant MA06S08550109 for the Capital Fund Program, to approve the Annual Statement for the grant and to authorize the Executive Director to sign documents as required.

**EXTENSIONS OF CONTRACTS FOR FINANCIAL ASSISTANCE (CFA):**  
J. Brooks moved to approve the CFA extension for work plan 1009 until June 30, 2011. R. Phillips seconded the motion which, upon roll call, was approved by a vote of 3 to 0.  
J. Brooks moved to approve the CFA extension for work plan 1012 until June 30, 2011. R. Phillips seconded the motion which, upon roll call, was approved by a vote of 3 to 0.  
J. Brooks moved to approve the CFA extension for work plan 1013 until June 30, 2011. R. Phillips seconded the motion which, upon roll call, was approved by a vote of 3 to 0.  
J. Brooks moved to approve amendment #1 of the CFA for work plan 1011 until June 30, 2011. R. Phillips seconded the motion which, upon roll call, was approved by a vote of 3 to 0.

**CONTRACT FOR FINANCIAL ASSISTANCE(CFA)-LOW FLOW TOILET PROCUREMENT:** J. Brooks moved to approve the CFA for work plan 1015 for \$7,200.00. R. Phillips seconded the motion which, upon roll call, was approved by a vote of 3 to 0.

**CONTRACT EXTENSIONS CHESTNUT COURT KITCHEN PROJECT:**  
Upon motion of R. Phillips, seconded by J. Brooks, it was voted to approve the contract extension with the Town of Amherst for the Chestnut Court Kitchen Project until October 1, 2009. Upon motion of R. Phillips, seconded by J. Brooks, it was voted to approve the contract extension with the Hill Engineers, Architects, and Planners for the Chestnut Court Kitchen Project until October 1, 2009.

**HUD REGULATORY CHANGES:** Upon motion of J. Brooks, seconded by R. Phillips, it was voted to make changes in the Section 8 Administrative Plan and the Watson Farms Admission Policy and Lease Agreement per changes by HUD. The changes pertain to social security number requirements, Enterprise Income Verification (EIV) requirements, and definitions of income determinations.

**ADJOURN:** Upon motion of J. Brooks, seconded by R. Phillips, it was voted to adjourn the meeting until Monday April 27, 2009 at the community room of Ann Whalen Apartments.