

AMHERST HOUSING AUTHORITY
BOARD OF COMMISSIONERS
PUBLIC HEARING
TUESDAY SEPTEMBER 29, 2009
JEAN ELDER COMMUNITY ROOM
9 CHESTNUT ST., AMHERST, MA

Members of the Amherst Housing Authority convened a Public Hearing on Tuesday September 29, 2009 in the community room of Jean Elder House, 9 Chestnut Street, Amherst, MA. The Chair, P. Jessop, opened the Public Hearing at 3:30 p.m.

PRESENT: J. Brooks, J. Haggerty, P. Jessop, J. Logan

ABSENT: None

ALSO PRESENT: D. Crabtree, S. O'Keeffe

RECEIVE PUBLIC COMMENTS ON AMENDED ANNUAL PLAN 2008: D. Crabtree stated that the amended Annual Plan for 2008 contains one change; it adds an Annual Statement for the Capital Fund Program. The statement describes the proposed use of stimulus funds (\$32,909.00) received by the Amherst Housing Authority. These funds will be used to rehabilitate two vacant units at Watson Farms Apartments. No other comments were received.

CIVIL RIGHTS CERTIFICATION: Upon motion of J. Brooks, seconded by J. Haggerty, it was voted to approve the Civil Rights Certification as part of the Annual Plan submission to HUD (Housing and Urban Development).

CLOSE PUBLIC HEARING: Upon motion of J. Brooks, seconded by J. Haggerty, it was voted to close the Public Hearing.

AMHERST HOUSING AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING
TUESDAY SEPTEMBER 29, 2009
JEAN ELDER COMMUNITY ROOM
9 CHESTNUT ST., AMHERST, MA

Members of the Amherst Housing Authority met in regular session on Tuesday September 29, 2009 in the community room of Jean Elder House, 9 Chestnut Street, Amherst, MA. The Chair, P. Jessop, called the meeting to order at 3:45 p.m.

PRESENT: J. Brooks, J. Haggerty, P. Jessop, J. Logan

ABSENT: None

ALSO PRESENT: D. Crabtree, S. O’Keeffe

AGENDA ADOPTION/CHANGES: Upon motion of J. Brooks, seconded by J. Logan, it was voted to adopt the agenda.

MINUTES APPROVAL: Upon motion of J. Brooks, seconded by J. Haggerty, it was voted to approve the minutes of August 24, 2009 by a vote of 3-0 with one abstention.

ACCOUNTS PAYABLE: Upon motion of J. Brooks, seconded by J. Logan, it was voted to approve accounts payable checks #20345-#20530 dated 07/08/2009 through 20530 dated 09/08/2009, Main Street checks #104-#117 dated 07/08/2009 through 09/08/2009, and payroll checks # 2117-#2192 dated 07/15/2009 through 09/15/2009.

TENANT CONCERNS: D. Crabtree announced that the Authority was awarded a grant in the amount of \$4500.00 from Highland Valley Elder Services for service provision to the residents of Ann Whalen and Chestnut Court Apartments. Services include the continuation of the Wellness Program, health clinic, smoking cessation, and health advocacy program. She also stated that another position, an Administrative Assistant, has been funded through the Experience Works program. The person in this position will primarily develop outreach materials to tenants (newsletter, handbook, etc.) **Ann Whalen Apartments:** J. Haggerty provided members with an update on the U. Mass. Nursing Program. She also discussed the progress on the Ann Whalen Community Room project. D. Crabtree informed members that the roof replacement and photovoltaic installation project started in mid September.

CERTIFICATION OF COMPLIANCE ANNUAL PLAN 2008: J. Brooks moved to approve the Certification of Compliance for the revised Annual Plan 2008. J. Logan seconded the motion which, upon roll call vote, was approved 4-0.

ANNUAL STATEMENT 2009 CAPITAL FUND PROGRAM: Upon motion of J. Haggerty, seconded by J. Brooks, it was voted to approve the Annual Statement for the 2009 Capital Fund Program.

PROCUREMENT STATEMENT FOR CAPITAL STIMULUS FUND PROGRAM: Upon motion of J. Brooks, seconded by J. Logan, it was voted to approve the Procurement Statement for the Capital Stimulus Fund Program, MA06S8550109.

MASSACHUSETTS HOUSING PARTNERSHIP (MHP) GRANT APPLICATION: Upon motion of J. Brooks, seconded by J. Haggerty, it was voted to approve the application for a grant by MHP. was approved. The grant will provide consultant services for a capital needs assessment and financial plan for the 705 portfolio.

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)-
OLYMPIA DRIVE UNITS:** D. Crabtree informed members that the state CDBG program staff declined the Town's request to use CDBG funding for extraordinary maintenance on the vacant unit on Olympia Drive. Upon motion of J. Brooks, seconded by J. Haggerty, it was voted 3-0 with one abstention to send a letter to the Department of Housing and Community Development Undersecretary, Tina Brooks, concerning the issue. Members requested that a copy of the letter be sent to State Senator Stanley Rosenberg, State Representative Ellen Story, and Amherst Selectboard Chair Stephanie O'Keefe.

ADJOURN: Upon motion of J. Brooks, seconded by J. Haggerty, it was voted to adjourn the meeting until Monday October 26, 2009 at 3:30 p.m. in the community room of Ann Whalen Apartments, 33 Kellogg Ave., Amherst, MA.