

AMHERST HOUSING AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING
TUESDAY MAY 31, 2011
ANN WHALEN COMMUNITY ROOM
33 KELLOGG AVE., AMHERST, MA

Members of the Amherst Housing Authority met in regular session on Tuesday May 31, 2011 in the community room of the Ann Whalen Apartments, 33 Kellogg Ave. Amherst, MA. The Chair, P. Jessop, called the meeting to order at 4:30 p.m.

PRESENT: P. Jessop, C. Kruger, J. Logan, J. Brooks

ABSENT: P. Bobrowski

ALSO PRESENT: D. Crabtree, D. Turgeon

AGENDA ADOPTION/CHANGES: Upon motion of J. Brooks, seconded by J. Logan, it was voted to adopt the agenda.

ACCOUNTS PAYABLE: Upon motion of C. Kruger, seconded by J. Brooks, it was voted to defer approval of accounts payable until the next regularly scheduled meeting.

MINUTES APPROVAL: Upon motion of C. Kruger, seconded by J. Brooks, it was voted to approve the minutes of the Annual Meeting of April 25, 2011. Upon motion of J. Brooks, seconded by C. Kruger, it was voted to approve the minutes of the Regular Meeting of April 25, 2011 with one correction.

TENANT CONCERNS: No tenant concerns were reported.

DIRECTOR'S REPORT: D. Crabtree reported that a subcommittee (Crabtree, Kruger, Tetreault) is working on the sale of the Schiffer House. Documents have been drafted and, when finalized, will be reviewed by an attorney. Members requested that D. Crabtree organize information concerning an Executive Director search for a potential vacancy in December.

SEMAP (SECTION 8 MANAGEMENT ASSESSMENT PROGRAM): J. Brooks moved to approve the SEMAP Certification for fiscal year ending 3/31/2011. J. Logan seconded the motion which, upon roll call, was approved by a vote of 4 to 0.

CHANGE ORDER #1: J. Brooks moved to approve change order #1, in the amount of \$7998.37, for the contract with Royal Steam Heater Company. J. Logan seconded the motion which, upon roll call, was approved by a vote of 4 to 0.

DISPOSITION OF VEHICLES: Upon motion of C. Kruger, seconded by J. Brooks, it was voted to approve the disposition of 1995 Ford pick-up truck and 2000 Ford Taurus by donating the vehicles to Habitat for Humanity.

TRIBUTE EXPENSES: Upon motion of C. Kruger, seconded by J. Brooks, it was voted to approve up to \$200.00 in expenses for the tribute to former board member Jean Haggerty. Upon motion of J. Brooks, seconded by J. Logan, it was voted to approve up to \$200.00 in expenses for a tribute to retiring Maintenance Supervisor Jerry Aldrich.

ADJOURN: Upon motion of J. Brooks, seconded by J. Logan, it was voted to adjourn until the next regular meeting on June 20, 2011 at 4:30 p.m. in the community room at Ann Whalen Apartments, 33 Kellogg Ave., Amherst, MA.