

**AMHERST HOUSING AUTHORITY**  
**BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**TUESDAY FEBRUARY 21, 2012**  
**ANN WHALEN COMMUNITY ROOM**  
**33 KELLOGG AVE., AMHERST, MA**

Members of the Amherst Housing Authority met in regular session on Tuesday February 21, 2012 in the community room of Ann Whalen Apartments, 33 Kellogg Ave. Amherst, MA. The Chair, P. Jessop, called the meeting to order at 4:32 p.m.

**PRESENT:** P. Jessop, C. Kruger, J. Logan,

**ABSENT:** P. Bobrowski, J. Brooks,

**ALSO PRESENT:** D. LeDuc,

**AGENDA ADOPTION/CHANGES:** Upon motion of J. Logan, seconded by C. Kruger, it was voted to adopt the agenda. (Unanimous)

**ACCOUNTS PAYABLE WARRANT:** Upon motion of C. Kruger, seconded by J. Logan, it was voted to approve the following accounts payable check #22792 through check # 22836 dated January 11, 2012 in the amount of \$31,453.08; accounts payable check #22837 through check # 22866 dated January 24, 2012 in the amount of \$116,643.84; Main Street check #314 through check # 315 dated January 11, 2012 in the amount of \$525.34; check # 316 through check# 318 dated January 24, 2012 in the amount of \$2,341.47; and payroll payments dated January 10, 2012 in the amount of \$7,870.31; January 13, 2012 in the amount of \$15,939.51; and January 30, 2012 in the amount of \$16,241.84. (Unanimous)

**MINUTES APPROVAL:** Upon the motion of C. Kruger, and seconded by J. Logan it was voted to approve the minutes of the Regular Meeting of January 23, 2012. (Unanimous)  
Upon the motion of J. Logan, and seconded by C. Kruger it was voted to approve the minutes of the Special Meeting of January 30, 2012. (Unanimous)

**TENANT CONCERNS:** None reported

**OLYMPIA DRIVE UPDATE:** Upon the motion of C. Kruger, and seconded by J. Logan, it was voted to approve the Changes Orders 1 & 2 as presented by the Garland Construction. (Unanimous)

There was discussion on an additional construction extension for the Town of Amherst to address items that were not part of the original contract due to anticipated funding shortfalls; and since there are monies left under the CDBG contract, we will contact the Town of Amherst to request another extension and identify the items that we wish to utilize the monies for.

**DIRECTOR'S REPORT:** D. LeDuc provided the board with a three-page director's report that included information on the following: Software update; Staff Accountant position; 705 Rehab status; E. D. training; Budget update; DHCD Courtney Curran's visit; Public Housing and Section 8 leasing numbers; Pomeroy Lane Cooperative development project update; Rolling Green Apartments, PHAS Score and the Capital Funds Grant.

D. LeDuc asked the board if there were any specific monetary needs required by the board for training. The board requested up to \$3,000 for this purpose.

**CHAIR'S REPORT:** P. Jessop gave a report on the CPA and the Olympia Oaks project, and requested D. Turgeon to speak to the CPA board on 2/28 in regards to the needs of affordable housing and in support of the Olympia Oaks project.

Upon a motion of C. Kruger and seconded by J. Logan, it was voted to have D. LeDuc write a letter of support of the application of \$250,000 of CPA dollars for Olympia Oaks on behalf of the Amherst Housing Authority.

Tenant Sub-committee: (J. Brooks and J. Logan) An event will be planned for March 29, 2012 from 4:00 to 6:00 for a meet and greet in the community room at Ann Whalen to introduce D. LeDuc to tenants and community.

**OTHER BUSINESS:** There was no other business brought before the board.

**ADJOURN:** Upon motion of C. Kruger, seconded by J. Logan, it was voted to adjourn until the next regular meeting on Monday, March 26, 2012 at 4:30 p.m. in the community room at Ann Whalen Apartments, 33 Kellogg Ave., Amherst, MA. Meeting adjourned at 5:25 p.m.