

**AMHERST HOUSING AUTHORITY**  
**AGENDA SPECIAL MEETING**  
**TUESDAY MAY 5, 2016 3:00 P.M.**  
**ANN WHALEN COMMUNITY ROOM, AMHERST, MA**

Members of the Amherst Housing Authority met on Monday, May 5, 2016 in the fifth floor community room of Ann Whalen Apartments, 33 Kellogg Ave., Amherst, MA. Board Chair, Laura Quinn called the meeting to order at 3:00 p.m.

**PRESENT:** Commissioners: L. Quinn, C. Kruger, S. Jefferson and T. Boutillier

**ABSENT:** P. Jessop

**ALSO PRESENT:** Denise LeDuc, Debbie Turgeon, Erin Guzowski, Clara Rowan, Angela Russell, Pedro Ortega, Chad Howard and Antonio Laudati

**AGENDA ADOPTION/CHANGES:** Upon motion by C. Kruger, seconded by S. Jefferson, it was voted to approve the agenda. Unanimous

**Discuss and Award Contract for DHCD FISH# 008060 – Ann Whalen Community Room A/C Upgrade:** Upon motion by C. Kruger, seconded by S. Jefferson, it was voted to authorize the Executive Director to enter into a contract with General Mechanic for the installation of A/C upgrade in the Ann Whalen Community Room. Unanimous

**OTHER BUSINESS- NOT ANTICIPATED WITHIN 48 HOUR NOTICE:** Denise LeDuc, Executive Director announced to the Board of Commissioners that she will retire from state service on June 30, 2016. Ms. LeDuc's last day in the AHA offices will be on Friday, June 17, 2016.

**ADJOURN:** Upon a motion by T. Boutillier; seconded by S. Jefferson, it was voted to adjourn the meeting until the next special meeting of the Board on Monday, May 17, 2016 at 3:30 in the community room of Ann Whalen Apts., 33 Kellogg Ave., Amherst, MA. Meeting adjourned at 4:30 p.m. Unanimous

**Materials Distributed**

Agenda for 5/17/2016

Breakdown of quotes received